

**ERIE COUNTY WATER AUTHORITY
MEETING OF JUNE 28, 2018**

PRESENT:

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, June 14, 2018.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, June 14, 2018.

and carried to approve the Minutes of the

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

VI. - UNFINISHED BUSINESS

Approval of Amendment No. 4 of EMA, Inc. for Management and Operations Enhancements, Assistance in Optimizing Operations and Maintenance, Identified as Contract No. EMA-003, Project No. 201400160 in the amount not to exceed \$74,280.00 - Item No. 11 of the Meeting held on June 14, 2018

VII. - NEW BUSINESS

ITEM 3 - Authorization to Extend the Contract with Frederick Machine Repair, Inc. for Machining and Fabrication Services for the Repair of Various Erie County Water Authority Equipment from August 1, 2017 to July 31, 2018, Project No. 201700071, Contract No. 17-09-06 - \$36,425.00

ITEM 4 - Refund for New Service Installations - \$15,192.44

ITEM 5 - Salary Increments - July 1, 2018

ITEM 6 - Rescind Prior Resolutions relating to Accrue of Additional Vacation Time for Selective Employees

NEW BUSINESS CONTINUED

- ITEM 7 -** Amendment to the Authority's Code of Ethics Relating to Conduct of Commissioners and Former Commissioners
- ITEM 8 -** Supplemental Resolution Authorizing the Issuance of up to \$25,000,000 Water Revenue Bonds, Series 2018
- ITEM 9 -** Authorization to Accept Fee Proposal from Manufacturers and Traders Trust Company for Payment of Bond Trustee and Escrow Agent Services for the Erie County Water Authority Series 2018 Bonds and Execution of Fee Proposal
- ITEM 10 -** Authorization to Open an Account at M&T Bank, Buffalo, New York, entitled "Erie County Water Authority Construction Account, Series 2018"
- ITEM 11 -** Authorization to Open an Account at M&T Bank, Buffalo, New York, entitled "Erie County Water Authority, Series 2018 Debt Service Fund"
- ITEM 12 -** Authorization to Open an Account At M&T Bank, Buffalo, New York, entitled "Bond Issuance Costs 2018"
- ITEM 13 -** Authorization to Enter into an Employment Agreement
- ITEM 14 -** Service Connection Work Order List:

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-22, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

Attorney Interviews

Executive Session - Discussion of Appointment of Attorney pursuant to Public Officers Law §105(1)(f) (matters leading to the appointment of a particular person)

ITEM 15 - _____ - Appointment as Attorney

VIII. - ADJOURNMENT